



## International Application

### PLEASE READ THE ENTIRE BROCHURE BEFORE COMPLETING THIS APPLICATION FORM.

Please print or type. Once you complete this application, please attach the documents listed in the checklist in table 2. You can apply online at: [www.otterbein.edu/apply](http://www.otterbein.edu/apply)

1. Enter when you will attend Otterbein. Use one of the three terms below. \_\_\_\_\_  
Fall (August-December) Spring (February-May) Summer (June-July) Year

2. Enter your full legal name. \_\_\_\_\_  
Family/Last Name Given/First Middle Name

3. Enter your e-mail address. \_\_\_\_\_

4. Enter the mailing address at which we may write to you. \_\_\_\_\_  
Street/PO Box/Building/Route

\_\_\_\_\_  
City/Region State/Province Country

\_\_\_\_\_  
Postal Code Home Telephone Number Cell Phone Number

This mailing address is valid until: \_\_\_\_\_  
Day Month Year

5. Enter your permanent home address if different from your mailing address. \_\_\_\_\_  
Street/PO Box/Building/Route

\_\_\_\_\_  
City/Region State/Province Country

6. Enter your sex/gender. ☐ male ☐ female

7. Enter your date of birth. Example: If you were born January 14, 1970, enter 14 JAN 70. \_\_\_\_\_  
Day/Month/Year

8. If you are currently in the U.S., enter your current visa status (F-1, J-1, J-2, H-1, B-1, etc.) \_\_\_\_\_

9. Enter your country of birth. \_\_\_\_\_ Enter your city of birth. \_\_\_\_\_

10. Enter your country of citizenship. \_\_\_\_\_

11. Enter your country of legal permanent residence. \_\_\_\_\_

12. Enter the full name of your financial sponsor. If you do not have one, leave blank. \_\_\_\_\_

13. Please enter the degree code from table 1. \_\_\_\_\_  
Degree Code

14. Enter the program name you plan to pursue from table 1. \_\_\_\_\_  
Program Name

15. Please enter your student type from table 2. \_\_\_\_\_

16. Enter the name of the secondary/high school you attended, the dates of attendance, and the city and country.

\_\_\_\_\_  
Name of Secondary School Month/Year to Month/Year City Country

17. Enter the name of your secondary/high school diploma and the date you completed your secondary schooling.

\_\_\_\_\_  
Name of Secondary/High School Diploma Address of High School Month/Year

18. Enter the dates you took the following tests. Leave blank if you did not take these exams.

TOEFL/IELTS	_____	SAT	_____
	<i>Month/Year</i>	<i>Score</i>	<i>Month/Year</i>
			<i>Score</i>
TSWE	_____	GRE	_____
	<i>Month/Year</i>	<i>Score</i>	<i>Month/Year</i>
			<i>Score</i>

19. Enter the name of the colleges/universities you have attended, the city and country, the date you entered and the date you exited, whether or not you earned a degree (either YES or NO), and the date of the degree/diploma. If you have attended Otterbein, please enter this also. Begin with the most recently attended college/university.

Name of college or university	City or State	Country	Begin Month/Year	End Date Month/Year	Degree yes/no	Date Month/Year
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

I affirm that the information I have provided on this application form and all other admission application materials is complete, accurate and true to the best of my knowledge. I have included all the materials listed in the checklist below, and I have checked each item on the checklist to be mailed. I understand that giving false information on any part of this admission application may result in cancellation of admission or registration or both.

\_\_\_\_\_  
*Enter your signature (written, not printed)*

\_\_\_\_\_  
*Today's date*

I am applying for an Otterbein International Cultural Service Program Scholarship. ☐ yes ☐ no

**ADMISSIONS MATERIALS CHECKLIST Check these items when they are completed and ready to mail.**

- ☐ I have enclosed the nonrefundable \$30.00 application processing fee (U.S. money order or an international money order for U.S. dollars.) **Do not send cash.** Make check or money order payable to "Otterbein University."
- ☐ I have enclosed original or certified copies of transcripts from secondary/high schools and their English translations.
- ☐ I have enclosed original or certified true copies of transcripts from post-secondary/high schools, and colleges, and universities and their English translations.
- ☐ I have enclosed a completed Sponsor's Guarantee, if required.
- ☐ I have enclosed an original or certified bank statement(s) from my sponsor(s) or personal account showing adequate funds.
- ☐ I have enclosed course descriptions and other information which will give the topics covered in each previous course of my college/university work.
- ☐ I have requested my TOEFL/IELTS scores to be sent to Otterbein (code 1597). Date I requested scores: \_\_\_\_\_
- ☐ I have enclosed copies of my current visa and I-20/DS-2019/IAP-66 if currently in the U.S.
- ☐ I have enclosed the transfer form from my current U.S. university.
- ☐ I have requested an evaluation of transcripts from foreign colleges/universities if requesting transfer credit.

How did you hear about Otterbein? \_\_\_\_\_

If you are utilizing a services of a recruiting agency, please enter the name here: \_\_\_\_\_

**Return this application and all admission materials to:**

Center for International Ed. & Global Engagement, Otterbein University, 1 South Grove Street, Westerville, OH 43081 U.S.A.

TABLE 1

**Otterbein Degree Codes**

BA – bachelor's of arts  
BS – bachelor's of science  
MAE – master's of arts in education  
MAT – master's of arts in teaching  
MBA – master's of business administration

**Program Names**

Accounting/Public Accounting  
Actuarial Science  
Allied Health Sciences  
Art \*\*  
Athletic Training  
Biochemistry & Molecular Biology  
Biology  
Biology Pre-Professional Health Sciences  
Pre-Dentistry Pre-Medicine  
Pre-Optometry Pre-Veterinary Medicine

Broadcasting (Journalism & Media Communications)  
Business Administration  
Chemistry  
Chemistry Pre-Professional Health Studies  
Pre-Dentistry Pre-Medicine  
Pre-Optometry Pre-Pharmacy  
Pre-Veterinary Medicine  
Communication Studies  
Computer Science  
Criminology (Sociology)

Early Childhood Education (BSE)  
Economics  
Engineering (Dual Degree)  
English - Literary Studies  
English - Creative Writing  
Environmental Science  
Equine Business Management  
Equine Veterinary Technology  
Equine Pre-Vet/Pre-Grad  
Finance  
Global Studies

# Sponsor's Guarantee

## Student Information

(This page is to be completed by the student.)

Students need to show sources of funding for all expenses during their entire period of study. If you do not have enough money to cover all expenses, we advise you not to apply for admission. Please complete this form accurately.

STUDENT'S NAME as it appears on the application for admission. Please print:

_____ <i>Last/Family Name</i>	_____ <i>First/Given Name</i>	_____ <i>Middle Name</i>
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Father's full name: \_\_\_\_\_ Living? \_\_\_\_\_

Address: \_\_\_\_\_

Profession/Job: \_\_\_\_\_ Telephone: \_\_\_\_\_

Mother's full name: \_\_\_\_\_ Living? \_\_\_\_\_

Address: \_\_\_\_\_

Profession/Job: \_\_\_\_\_ Telephone: \_\_\_\_\_

Names and addresses of any close relatives in the United States:

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone number: \_\_\_\_\_ Husband or wife's full name: \_\_\_\_\_ Living? \_\_\_\_\_

Do you plan to bring your husband/wife and/or children? ☐ yes ☐ no Number of Dependents: \_\_\_\_\_

Name: _____	<i>Last</i>	<i>First</i>	<i>Middle</i>	<i>Date of Birth</i>	<i>Citizenship</i>	<i>Birth</i>	<i>Relation</i>
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Name: _____	<i>Last</i>	<i>First</i>	<i>Middle</i>	<i>Date of Birth</i>	<i>Citizenship</i>	<i>Birth</i>	<i>Relation</i>
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Name: _____	<i>Last</i>	<i>First</i>	<i>Middle</i>	<i>Date of Birth</i>	<i>Citizenship</i>	<i>Birth</i>	<i>Relation</i>
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You must be familiar with the regulations of your government for sending money to the United States and arrange to have the necessary funds available at the beginning of each semester. Otterbein's bank routing number is 0210-0002-1 and bank account number is 980132062. Be sure to identify Otterbein University as the receiver of the money. The bank name is "JPMorgan Chase," 774 Park Meadow Road, Westerville, Ohio 43081-2871. The Swift or Bank Identifier Code is used in international wire transfers: CHASUS 33

If you are receiving a scholarship, documentation showing the terms and the amount of the scholarship must be forwarded to the Center for International Education and Global Engagement. Please direct all scholarship questions to Center for International Education and Global Engagement, telephone: 614-823-3263. The mailing address is: Center for the International Education and Global Engagement, 1 South Grove Street, Otterbein University, Westerville, OH 43081.

Health Education  
Health Promotion & Fitness  
History  
Human Resources Management  
Individualized Degree  
International Business & Management  
Journalism & Media Communication  
Management  
Marketing  
Mathematics - General  
Middle Childhood Education (BSE)

Music (BA) \*  
Music & Business (BA) \*  
Music Education (BME) \*  
Music Performance (BMUS) \*  
Musical Theatre (BFA) \*  
Nursing (BSN)  
Philosophy  
Physics/Astronomy  
Political Science  
Pre-Law (Political Science)  
Pre-Physical Therapy (Allied

Health)  
Psychology  
Public Administration  
Public Relations  
Religion  
Sociology  
Spanish & Latin American Studies  
Sport Management  
Theatre - Acting (BFA) \*  
Theatre - Design & Technology (BFA) \*\*  
Theatre - Musical Theatre (BFA) \*

Theatre - Musical Theatre & Dance (BFA) \*  
Theatre - Management (BA) \*\*\*  
Undecided/Undeclared  
Other

\* Audition Required  
\*\* Portfolio Review Required  
\*\*\* Interview Required

## Sponsor's Guarantee

This page is to be completed by the private sponsor. Government or organization sponsors should attach a separate letter including the terms of their sponsorship. Un-sponsored students, those who are paying their tuition from personal funds, must only complete the bottom section.

Please read and complete this form. By signing this form, you are indicating you will provide sufficient financial resources to meet the first two semester's expenses for the

named student. You must also attach a bank statement/letter that shows you have sufficient resources available to pay \$36,000 for the first two semesters of study, based on undergraduate enrollment. We recommend you have your bank provide you two such statements/letters; one for Otterbein University, and one for the U.S. consulate to be used when the student applies for a visa. Otterbein University only accepts original documents. **DO NOT SEND PHOTOCOPIES.**

### Affidavit of support for persons sponsored by personal sponsor, family or friends.

I, \_\_\_\_\_, promise to provide all educational (tuition, fees, insurance) and living expenses for \_\_\_\_\_ during his/her entire period of study at Otterbein University  
*student's name*

and certify that I have sufficient funds to cover the minimum cost of the first two semesters at Otterbein. As verification, I am providing the applicant with a **certified bank statement** in English, showing my current balance on deposit of at least U.S. \$36,000. If the applicant plans to bring his/her spouse and/or children, I will also provide full financial support for them for the duration of the student's education at Otterbein University. Additionally, I am verifying in the attached bank statement that I have available for the first year, U.S. \$3,000 for his/her spouse and U.S. \$1,000 for each child, in addition to the U.S. \$36,000 for the student.

Signature of Sponsor: \_\_\_\_\_ Date: \_\_\_\_\_

Sponsor's name (please print): \_\_\_\_\_

Relationship to applicant: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

**Important: Attach an original or certified bank statement (in English and in U.S. dollars).**

## Estimated Costs

**Below are minimum amounts that one student can expect to incur. These amounts are subject to change without notice.**

### 2010 – 2011 Academic Year

These figures are estimates for living expenses for a 12-month period. If you receive free room and board from a sponsor, you should indicate here the cost your sponsor pays on your behalf and list your sponsor as a resource for that amount in Section 3.

		Assured Support	Source
Full-time undergraduate tuition	\$28,413	\$ _____	_____
Full-time graduate tuition	\$9192	\$ _____	_____
On-campus room	\$3,996	\$ _____	_____
On-campus board	\$3,891	\$ _____	_____
Books	\$1,101	\$ _____	_____
Transportation	\$816-1,356	\$ _____	_____
Miscellaneous	\$1,494-\$1,983	\$ _____	_____
<b>TOTAL</b>		\$ _____	

### Dependent's \* Expenses (\* husband/wife and/or child/children)

1 Dependent	\$642/month
2 Dependents	\$902/month
3 Dependents	\$1110/month
4 Dependents	\$1323/month

Total Dependents Multiply x \_\_\_\_\_ months to find your dependent's living expenses. \$ \_\_\_\_\_